



CITY OF STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

October 7, 2025
Public Works Conference Room

Present: AJ Westlund, Chair
Nick Raba
Dan Brummer

Absent: Marco Levorio, Jared Burns, Tricia Hafner

Staff: Julia Hajduk, City Manager; Bob Parsons, City of Stayton Parks; and Barry Buchanan, Interim PW Director

Guest(s): None

CALL TO ORDER: Chair Westlund called the meeting to order at 6:04 pm. There was not a quorum

COMMENTS FROM THE PUBLIC:
None

REVIEW AND APPROVAL OF MINUTES:
Minutes of September 2, 2025 were not voted on due to lack of a quorum.

GENERAL BUSINESS: While there was not a quorum, the members present discussed and provided general input to staff on the following agenda items:

- a. Review and acknowledge Aug and Sept Parks Report – The members present reviewed and acknowledged the Parks report.
- b. Review and acknowledge September Pool Report - The members present reviewed and acknowledged the Pool report
- c. Continued discussion of frisbee golf sponsorship/updates – Julia reviewed the draft letter and received confirmation that the Board agreed that a \$250 sponsorship was good (based on discussion at the prior meeting). Julia indicated the City would send a letter to the known sponsors for existing holes and give them the first right of refusal for the new sponsorship signs. Bob shared that new signs have been ordered and it will allow for a bumper sticker type sign for the sponsors so it can be updated annually.

- d. Review draft donation policies and suggest modifications – Julia reviewed the draft policies and received input. Due to lack of quorum, she stated she would bring the revised policies back for additional comment at the next meeting. She also noted that the City will likely be expanding the policy to include donations beyond parks, therefore, the Parks and Rec Board is being asked to provide input but not approval.
- e. Review Adopt a Park policies and suggest modifications – The group reviewed and provided comments. Bob has signs ready to go and we hope to launch the program through social media and other outreach efforts in the near future. Julia noted that we will wait until after the levy election to avoid any confusion.
- f. Receive update on Parklet – Barry provided an update on the Parklet. He informed the group that the furniture has been bolted to the bridge and a bikeway has been painted. He stated the parklet will remain year-round at this point.

OTHER BUSINESS:

Julia informed the group that Jared Burns announced his resignation from the Board due to being deployed.

ADJOURN – The meeting was adjourned at 7:00 pm. The next meeting is scheduled for November 4, 2025 @ 6pm